

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
CLIFTON WATER DISTRICT**

September 1, 2005

Present were Chairman Ballagh, Vice-Chairman Genova, Secretary Teal, Assistant Secretary Woods and Treasurer Cook. Staff present included Dale Tooker, David Reinertsen, David Payne, Carrie Restivo and Amanda Crysler.

At 5:04 p.m., Chairman Ballagh called the Regular Meeting to order.

At 5:05 p.m., Chris Johnson, of the Capital Investment Counsel, presented information regarding the District's investment policy. Mr. Johnson exited the meeting at 5:17pm.

**MINUTES OF AUGUST 4, 2005** – Director Teal moved to accept the minutes of the August 4, 2005 Board Meeting, with corrections. Director Genova seconded the motion, which passed unanimously.

**FINANCIAL REPORT AND ACCOUNTS PAYABLE** – Director Teal moved to approve expenditures of **\$72,156.92** plus **\$151,343.75** on the supplemental statement, for a total of **\$223,500.67**. Director Woods seconded the motion, which passed unanimously.

**STAFF REPORTS** – Manager Tooker presented the Sixth Month Financial Overview of the District for January – June 2005 (*Staff Reports and File 9-1-05*). Information only, no board action at this time.

Manager Tooker handed out a Staff Report detailing the vandalism at the Northwest Water Storage Tanks discovered on July 5, 2005 (*Staff Reports and File 9-1-05*). Information only, no board action at this time.

Manager Tooker handed out an informational Staff Report describing staff efforts to assist the Grand Junction Air Show (*Staff Reports and File 9-1-05*). The Board suggested sending a letter of thanks to each staff member who helped during an overnight crisis the Air Show experienced.

Water Treatment Plant Superintendent David Payne gave a tour of the new post-treatment chemical facility for the Board Members. Information only, no board action.

**EXPRESS AGENDA** – The Directors reviewed the Express Agenda and accepted the following items as presented:

**Whitewater Transmission Line Phase II Project Update** – District crews continue the installation of the remaining 2,000 lf of main line. The line is scheduled to be placed in service by mid-September.

**Plant Optimization Phase II Project 2002-03 Update** – After several Contractor delays, the first section of floor was poured on August 17, 2005. Several wall sections are also in place. Remaining floor sections are scheduled for placement by September 2, 2005. The

Contractor is approximately 20 days behind schedule with a recovery plan proposed to recover the bulk of the schedule during the placement of the remaining concrete walls. Middle Water Storage Tank, Project 2002-01 – The final one-year warranty inspection was completed by representatives of the District, the Engineer (Burns & McDonnell), and the Contractor (Elsworth Paulson) on August 2, 2005. The inspection identified one item that required correction (new table of contents for the electric panel). This item was completed by August 10, 2005 and the project is now 100% complete.

Grand Junction Colorado River Pipeline Water Right Diligence Filing – Staff has prepared the “Finding of Diligence” for the Grand Junction Colorado River Pipeline Water Right. The “Diligence” application also requests that 2.49 cubic feet per second of the conditional right be made absolute. The Diligence filing is completed every five years.

County Commissioners Meeting – A second meeting with the Mesa County Commissioners is scheduled for September 1, 2005 at 2:00 pm at the Clifton Community Center.

Whitewater Utility Locates – Kinder Morgan began the installation of a natural gas pipeline to serve the Whitewater area. Request for utility locates have caused an unplanned demand on existing distribution staffing levels. Thomas Shawler was hired as a temporary, part-time employee to facilitate the locate requests.

2005 Colorado River Water Seminar – Information on the 2005 Colorado River Water Seminar at Two Rivers Convention Center on September 30, 2005 will be made available at the meeting. Board members planning on attending should contact Amanda Crysler.

Headwaters Tour – A Colorado Head Waters Tour is scheduled for September 12 -13, 2005. The tour was organized after the recent Colorado River Basin Proposal. Information will be made available at the meeting. Board members planning on attending should contact Amanda Crysler.

**DEPARTMENT OF LOCAL AFFAIRS ENERGY IMPACT ASSISTANCE** –

Director Cook moved to authorize staff to pursue the application process for an energy impact assistance grant for upcoming District projects. Director Woods seconded the motion, which passed unanimously.

**CLIFTON SANITATION DISTRICT #2 IGA** – Director Woods recused himself from the discussion. Staff updated the Board regarding the status of the Intergovernmental Agreement. Staff from both organizations met and identified an amendment to be presented to Clifton Sanitation District #2 (CSD #2) in regards to fees. After CSD #2 reviews the amendment, it will be presented to the Board. Information only, no board action at this time. Director Woods re-joined the meeting.

**REFERENDUM C & D RESOLUTION** – By mutual consent, the Board adopted the following Resolution (*File 9-1-05 and Resolutions*):

**RESOLUTION CONCERNING REFERENDUM C & REFERENDUM D**

WHEREAS the Clifton Water District Board of Directors believe that Referendum C & Referendum D are important state budget issues that should be considered by all customers of the District;

WHEREAS the Clifton Water District Board of Directors recognizes that Referendum C & D may affect TABOR issues throughout the state of Colorado;

WHEREAS the Clifton Water District Board of Directors realize that the customers of the District may have strong personal positions concerning Referendum C & D;

WHEREAS the District encourages Customers to seek additional information and learn more about the Referendum issue;

WHEREAS the Clifton Water District Board of Directors suggest contacting your State Legislator for more information regarding Referendum C & D;

WHEREAS the Clifton Water District Board of Directors encourage all customers to exercise their right to vote in the November election;

BE IT FURTHER RESOLVED that the Board of Directors declared the importance of voting in the November 1, 2005 Election be adopted this 1<sup>st</sup> day of September 2005.

**EMPLOYEE RETIREMENT BENEFITS** – Director Cook moved to accept the proposal submitted by Colorado County Officials and Employees Retirement Association (CCOERA) as the preferred provider of the employee’s retirement benefit plan, and direct staff to contact CCOERA and organize a Special Meeting to discuss details. Director Teal seconded the motion, which passed unanimously.

**2006 BUDGET**

- a. Appoint Manager to Prepare the 2006 Budget – Director Teal moved to appoint the Manager to prepare the 2006 Budget. Director Woods seconded the motion, which passed unanimously.
- b. Appoint Budget Committee – By unanimous consent, Directors Teal and Woods were appointed to serve on the 2006 Budget Committee.

**ATTORNEY BECHTEL** – Manager Tooker informed the Board that the District’s Employment Law Attorney, Attorney Bechtel, is leaving the firm of Dufford, Waldeck, Milburn, and Krohn. Information only, no board action at this time.

**SDA PROXY** – Chairman Ballagh and Director Woods will attend the SDA Annual Meeting as Representatives of the District September 21 - 23. Due to the representation at the meeting, Proxy documents are not required, therefore, no board action at this time.

Minutes  
Page 4  
September 1, 2005

At 7:47 p.m., Director Cook moved to enter into Executive Session to discuss “personnel matters” 24-6-402(4)(f) C.R.S. Director Teal seconded the motion, which passed unanimously. Staff members Reinertsen, Payne, Restivo and Crysler exited the meeting.

At 8:29 p.m., Director Teal moved to exit the Executive Session. Director Genova seconded the motion, which passed unanimously.

The regularly meeting was adjourned at 8:30 p.m by mutual consent.

ATTEST:

\_\_\_\_\_  
John L. Ballagh

\_\_\_\_\_  
Paul Teal

\_\_\_\_\_  
Brian Woods

\_\_\_\_\_  
Randy Cook

\_\_\_\_\_  
Doralyn Genova