

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, AUGUST 2, 2007**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Doralyn Genova, Vice-Chairman; Paul Teal, Treasurer; Robert Burger, Secretary; Brian Woods, Assistant Secretary

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Laure Watkins

GUEST: Amy Rogers, American National Bank

REGULAR MEETING

Chairman Ballagh called the regular Board Meeting to order at 5:00 p.m. and noted that there were no changes to the posted Agenda.

MINUTES OF THE JULY 5, 2007 BOARD MEETING

Director Genova moved to accept the minutes of the July 5, 2007, Board Meeting with changes noted. Director Teal seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Teal moved to accept the financial report as presented and approve expenditures of \$97,031.19 plus \$120,765.69 on the supplemental statement, for a total of \$217,796.88. Director Genova seconded and the motion passed unanimously.

STAFF REPORTS

Water Issues – Manager Tooker briefed the Board on the latest developments concerning water issues related to the Colorado River Basin Proposal, Green Mountain Reservoir Pumpback Proposal, Shoshoe Call, and the 10825 Work Group.

At 5:40 p.m., guest, Amy Rogers of American National Bank, entered meeting.

GUEST

Manager Tooker introduced Amy Rogers, American National Bank. Ms. Rogers presented information concerning the Utility Payment Processing Beta Testing and setting up accounts with American National Bank. Director Teal made a motion to enter into the necessary agreements (*File American National Bank-Utility Payment Processing Beta Testing (Agreement)*) with American National Bank, to perform Utility Payment Processing Beta Testing services for a term of 90 days. Director Genova seconded and the motion passed unanimously. The Board signed the appropriate agreements to initiate the utility payment processing services.

Chairman Ballagh made a motion to have staff consult with the District's Auditor within the beta testing 90 day trial period, to verify that the utility payment process procedure will satisfy the

Auditor's requirements for the 2007 Audit. Director Genova seconded and the motion passed unanimously.

Ms. Rogers exited the meeting at 6:45 p.m.

EXPRESS AGENDA

The Board reviewed the Express Agenda and accepted the following items as presented:

Whitewater Distribution Improvements - Construction work has been temporarily suspended while the Pipeline Construction crew installs a new water main on 32 ½ Road. DH Surveys continues to establish and secure necessary water line easements needed to install the new 10" main line across identified private parcels.

Project 2006-01 South Finished Water Storage Tank – Update - Contractor has commenced installation of new drain and fill lines as well as the concrete perimeter grade ring. MMI Steel Fabrication is scheduled to begin structural steel work the week of August 6. The project is currently six days behind schedule but the Contractor is confident of meeting original contract completion dates.

32 ½ Road Project - The District's Pipeline Construction crew has installed over 1,500 lf of the 1,950 lf six-inch main line upgrade. Upgraded customer service connections will be installed starting the week of July 30.

2006 Water Quality Report – The District's Consumer Confidence Report was sent to District customer's on July 20, 2007, and is included in your Board packet.

Verizon Wireless Generator Request – Verizon Wireless made a request to install a backup generator within the leased area at the North Tank site. Staff is working with Verizon on designing a separate entrance to the leased area and their facilities.

Clifton Water District Company Picnic – The District's annual company picnic will be held at Highline Lake (Bookcliff Campground) on Saturday, August 11, 2007, with grilling beginning at 11 AM. The District is providing meat and drinks, and request that guests bring a side dish to share. If you are interested in camping please contact Genny to reserve your site.

Network Security Audit - The scheduled network security audit by Secure Network Systems (SNS) has been delayed until the middle of August due to SNS personnel schedule availability.

UNFINISHED BUSINESS

Major Capital Improvement Plan (MCIP) 2007- 2012 – Assistant Manager Reinertsen presented a Staff Report, Major Capital Improvement Plan Summary of Expenditures 2007-2012, and Project detail reports (*File 7/5/07, MCIP 2007-2012, and 2007 Staff Reports*) which identified the District's Distribution Capital Improvement plan projects being considered for FY 2008. Manager Tooker presented all other proposed MCIP projects for 2008.

Clifton Sanitation District #2 Request/Agreement – Manager Tooker reported that the the proposed fill station has been put on hold as a result of County permitting issues and that CSD will transfer GVICo shares to the Water District in lieu of payment of the Plant Investment Fee.

99CW279 – Sulphur Gulch – Ratify Telephone Poll – Director Burger moved to ratify the telephone poll conducted by Manager Tooker on Tuesday, July 10, 2007, to approve and authorize Manager Tooker to sign the 99CW279 Sulphur Gulch Stipulation (*File 99CW279 Sulphur Gulf*). Director Teal seconded and the motion passed unanimously.

Colorado River Basin Mediation Agreement –Manager Tooker presented two Colorado River Basin Mediation Agreements for Board review. Director Genova moved to approve and sign the *Colorado River Basin Mediation Facilitation Agreement (File Colorado River Basin Proposal Mediation Agreements)*, Director Teal seconded and the motion passed unanimously. Director Genova moved to enter into and sign the *Colorado River Basin Mediation Cost Sharing Agreement (File Colorado River Basin Proposal Mediation Agreements)*, Director Woods seconded and the motion passed unanimously.

Project 2007-01 I-70 Bore – Director Ballagh pulled this item from the Express Agenda to discuss the location of the proposed facilities and potential conflicts. Staff will provide additional information as requested.

NEW BUSINESS

Utility Payment Processing Beta Testing – The Board took appropriate action concerning the American National Bank Utility Payment Processing Beta Testing as discussed under the GUEST agenda item. Manager Tooker also noted that the District will continue to maintain the District's two checking accounts with Palisades National Bank.

Transfer of Funds for Water Rights Attorney Fees – A Staff Report (*File 7/5/07 and 2007 Staff Reports*) was presented requesting a funds transfer from Contingency to Attorney's Fees Water Rights. Director Teal moved to approve a budget transfer of \$15,000 from Contingency to Water Rights Attorneys Fees to continue participation in the pending water rights issues. Director Genova seconded and the motion passed unanimously.

Fund Transfer Authorization to American National Bank –Manager Tooker presented the Fund Transfer Authorization to American National Bank (*File American National Bank (Fund Transfer Authorization)*). Director Teal moved to approve the *Fund Transfer Authorization to American National Bank* dated August 2, 2007, Director Genova seconded and the motion passed unanimously.

The Board requested that staff research the bond coverage of District Employees and Board members and report back at the September 6, 2007, Board meeting.

PERSONNEL ITEMS

District Staffing – Manager Tooker reported that on August 1, 2007, David Foster was hired to fill the vacated Accountant position.

ADJOURNMENT

By mutual consent the regular meeting adjourned at 8:07 p.m.

ATTEST:

John L. Ballagh

Paul Teal

Brian Woods

Doralyn Genova

Robert Burger