

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, JUNE 7, 2007**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Doralyn Genova, Vice-Chairman;
Paul Teal, Secretary; Brian Woods, Assistant Secretary

STAFF MEMBERS PRESENT: Dale Tooker, David Reinertsen and Patricia Ferlito

GUESTS PRESENT: Jamie Hamilton, Home Loan and Investment Company
Joe Drew, Drew Investments

REGULAR MEETING

Chairman Ballagh called the regular Board Meeting to order at 5:00 p.m. and noted that there were no changes to the posted Agenda.

Board Member candidate, Robert Burger, was in attendance.

MINUTES OF THE MAY 3, 2007 BOARD MEETING

Director Genova moved to accept the minutes of the May 3, 2007, Board Meeting with changes noted. Director Teal seconded the motion.

Director Woods entered the meeting at 5:05 p.m.

The motion to accept the May 3, 2007 minutes with corrections passed unanimously.

NEW BOARD MEMBER OATH OF OFFICE

Chairman Ballagh administered the Oath of Office and installed Robert Burger to the Board of Directors for a term of 11 months, fulfilling the position vacated by Randy Cook. Robert Burger signed the Oath of Office and Staff will notify the appropriate agencies.

GUESTS

Chairman Ballagh introduced Jamie Hamilton of Home Loan and Investment Company. Mr. Hamilton briefed the Board on the recent renewal of the District's General Liability Insurance and the selection of Rural Special Districts as the District's carrier for the next policy year. Mr. Hamilton exited the meeting at 5:22 p.m.

Chairman Ballagh introduced Joe Drew of Drew Investments. Mr. Drew reviewed the Bond Evaluation Report (*File Board Meeting 6/7/07 and 1996 Revenue Bond*) with the Board concerning available options pertaining to the status of the District's 1996 Revenue Bonds. Director Woods moved to have Mr. Drew update the Bond Evaluation Report with a final recommendation, pertaining to *Alternative #3 – Pay off 1996 Bonds*, for delivery to the Board at the October 4, 2007, regularly scheduled Board Meeting. Director Genova seconded and the motion passed unanimously. Mr. Drew exited the meeting at 6:00 p.m.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Teal moved to accept the financial report as presented and approve expenditures of \$148,264.50 plus \$20,187.83 on the supplemental statement, for a total of \$168,452.33. Director Genova seconded and the motion passed unanimously.

STAFF REPORTS

Statewide Water Issues Update – Manager Tooker provided the Board with a status update regarding the District’s involvement with the Colorado River Basin Roundtable, the mediation of the Colorado River Basin proposal, and the 10825 Work Group. Information only, no Board action required.

EXPRESS AGENDA

The Board reviewed the Express Agenda and accepted the following items as presented:

Whitewater Distribution Improvements: Staff has received CDOT permits for the crossing of Highway 141 at Desert Road. The District pipeline crew is scheduled to start installation of the new 12” main line the week of June 11th, at the south end of Desert Road, progressing north. Staff continues to secure the necessary water line easements across two private parcels required for the alignment of the new line.

Project 2006-01 South Finished Water Storage Tank – Update: A pre-construction meeting was held on May 24, 2007. The contractor, Aslan Construction, began project mobilization on Wednesday, May 30, 2007, with site construction activities scheduled to start the week of June 4, 2007.

UNFINISHED BUSINESS

Project 2002-03 Plant Optimization Phase II – Final Payment – Staff received a letter (*File Board Meeting 6/7/07 and Project 2002-03*) from Burns & McDonnell stating that Garney Construction, Inc., has met all contractual requirements for Final Payment. Staff also reported that advertising for final payment was complete and no objections were received. Director Genova moved to issue Final Payment for Project 2002-03 Plant Optimization Phase II, to Garney Construction, Inc. in the amount of \$267,438.44, as recommended in the letter received from Burns & McDonnell. Director Teal seconded and the motion passed unanimously.

2007 General Liability Insurance – The Board discussed this topic under the GUESTS agenda item.

1996 Revenue Bond Analysis – The Board discussed and made action on this topic under the GUESTS agenda item.

Major Capital Improvement Plan (MCIP) 2007-2012 – Staff presented a draft copy of the District’s Major Capital Improvement Plan 2007-2012, (*File Board Meeting 6/7/07 and MCIP*) for Board review. The MCIP 2007-2012, will be reviewed and discussed by the Construction Committee for presentation to the full Board at a future Board Meeting.

Clifton Sanitation District #2 Request – Manager Tooker reported that in lieu of paying Plant Investment Fees for their water service tap, Clifton Sanitation District #2 has offered to transfer 20 shares of GVICo water to the Clifton Water District with a lease back for their irrigation

needs and also agreed to allow Clifton Water to install a bulk water fill station on their property. It was a consensus of the Board to proceed with the agreement and have Staff prepare the necessary paperwork.

NEW BUSINESS

Reorganization of the Board of Directors and Standing District Committee Assignments – Director Woods moved to designate Director Ballagh as the Board President, Director Genova as Board Vice President, Director Burger as Board Secretary, Director Woods as Assistant Secretary, and Director Teal as Board Treasurer. Director Genova seconded the motion, which passed unanimously. It was a consensus of the Board to establish the following Standing District Committee assignments: *Budget* – Ballagh and Teal; *Policy and Standards* – Genova and Burger; *Personnel* – Woods and Burger; and, *Construction* – Ballagh and Woods.

Bank Agreements and Signature Cards – Due to the appointment of a new Board member and the subsequent reorganization of the Board, Manager Tooker presented signature cards from Palisades National Bank for Board approval and signature. Other Bank Agreements will be prepared pending Staff evaluation of banking services.

Plant Investment Fee Payment Arrangement Request – John and Suzanne Cooper – Manager Tooker provided a Staff Report and draft agreement (*File Board Meeting 6/7/07 and 2007 Staff Reports*) for the “Installment Purchase” of a single In-District residential water tap as requested by John and Suzanne Cooper, 2960 Reeder Mesa Road (Tax Parcel 2969-173-00-017), Whitewater, Colorado. Director Teal moved to deny the Coopers request for an “Installment Purchase” of a residential water tap for 2960 Reeder Mesa Road. Director Burger seconded and the motion passed unanimously.

PERSONNEL ITEMS

District Staffing Levels – Manager Tooker updated the Board on the current staffing levels at the water treatment plant and requested Board approval to add an operator position. Director Teal moved to authorize the Manager to add an operator position. Director Genova seconded the motion. After discussion, it was Board consensus to defer action on this motion until the July 5, 2007, regular Board meeting.

ADJOURNMENT

By mutual consent, the regular meeting adjourned at 8:00 p.m.

ATTEST:

John L. Ballagh

Paul Teal

Brian Woods

Doralyn Genova

Robert Burger