

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, NOVEMBER 1, 2007**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Doralyn Genova, Vice-Chairman; Paul Teal, Treasurer; Robert Burger, Secretary; Brian Woods, Assistant Secretary

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Laure Watkins

REGULAR MEETING

Chairman Ballagh called the regular Board Meeting to order at 5:05 p.m. and asked if there were any changes to the Agenda. Manager Tooker noted that the GVICo 2007 Annual Shareholders Meeting item was added to the Agenda.

Director Woods was not present when the meeting opened.

MINUTES OF THE OCTOBER 4, 2007 BOARD MEETING

Director Teal moved to accept the minutes of the October 4, 2007, Board Meeting with changes as shown below:

Unfinished Business

Inclusion Request – William and Sandra Heley (Tax Parcels 2943-022-00-007, 2943-021-00-008, 2943-022-00-024) – Assistant Manager Reinertsen reported that staff continues to work with the Heleys and will assist them in their request once the necessary easements are received from the attorney...

Director Genova seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Teal moved to accept the financial report as presented and approve expenditures of \$106,692.22 plus \$306,128.63 on the supplemental statement, for a total of \$412,820.85.

Director Genova seconded and the motion passed unanimously.

Director Woods entered the meeting 5:20 p.m.

STAFF REPORTS

Manager Tooker briefed the Board regarding the status of the Colorado River Basin Proposal and brought the Board up to date on negotiations and events of the mediation process.

EXPRESS AGENDA

The Board reviewed the Express Agenda and accepted the following items as presented:

Project 2006-01 South Finished Water Storage Tank – Update – The painting contractor has completed the epoxy painting of the interior of the tank and proceeding to the exterior. The epoxy paint has a 10 day cure time after which the tank will be filled and tested. The cathodic protection and electrical system is complete. Final completion is scheduled for December 4, 2007.

Project 2007-01 I-70/Highline Canal Main Line Upgrade - Update – Staff has delayed the preparation of the bid package until an easement can be worked out with the property owner.

Utility Payment Processing Beta Testing - Update – The Utility Payment program is operating smoothly and staff has initiated the evaluation process. The District’s Auditor, Mary Brenes, conducted an on site visit on October 12th, to review the procedure and was impressed with the process, reports, and documentation generated by the system. A copy of the email correspondence from Ms. Brenes is included in the Board packet. Staff believes that American National Bank has been very attentive through the beta testing process and continues to make many changes to the banking side of the operations based on daily feedback from District staff.

Standard & Poor’s Rating – Standard and Poor’s reviewed the District’s operation and the 1996 Water Revenue Bond status and affirmed a “A-“ rating and a stable outlook. The Standard and Poor’s correspondence is included with the Board Packet.

UNFINISHED BUSINESS

Major Capital Improvement Plan (MCIP) 2007- 2012 (Final Draft) – Staff presented the final draft of the Major Capital Improvement Plan (MCIP) 2007-2012 (*File 11/1/07 and MCIP 2007-2012*). The Board accepted the MCIP 2007-2012 and directed staff to schedule a public informational meeting in January 2008 to present the plan to our customers.

Inclusion Request – William and Sandra Heley (Tax Parcels 2943-022-00-007, 2943-022-00-024 2943-021-00-008, 2943-021-00-010) – Assistant Manager Reinertsen reported that four notarized petitions for Inclusion, along with the appropriate supporting documents, were submitted. The Board acknowledged receipt of the Heley’s Petition for Inclusion into the District’s service area. Director Genova moved to authorize staff to advertise a Public Hearing for Tuesday, December 4th, 2007, at 5:00 p.m., at the Clifton Water District office, 510 34 Road, for the purpose of considering the Heley’s Petition for Inclusion for the following parcels:

Tax Parcel: 2943-022-00-007
Description: THAT PT SE4NW4 SEC 2 1S 1E N OF M C CNL + S OF I-70 EXC FOR GOV HILINE CNL ROW.

Tax Parcel: 2943-022-00-024
Description: SE4NW4 SEC 2 1S 1E N OF GOVT HILI CNL + S OF MESA CO CNL EXCLUDED BY CLIFTON SAN DIST NO 2 FILED 6724 & EXC CNL ROW AS DESC IN B-1943 P-720/724 MESA CO RECORDS.

Tax Parcel: 2943-021-00-008 (aka 00665 I-70 Business Loop)
Description: BEG S 0DEG15’ 53SEC E 79.95FT FR C N1/16 COR SEC 2 1S 1E ALG CVE TO LEFT RAD 3015FT CH BRS N 65DEG43’ 09SEC E 119.54FT S 89DEG52’ 30SEC E 524.40FT S 16DEG02’ 13SEC E 392.61FT S 19DEG03’ 35SEC W

285.08FT S 24DEG56' W 103.65 S 84DEG48' 11SEC W 404.40FT N ODEG43' 17SEC E 55.96FT N 89DEG53' 38SEC W 199.9FT N OEDG15' 53SEC W 673.07FT TO B – 11.30 AC.

Tax Parcel: 2943-021-00-010 (aka 00664 I-70 Business Loop)
Description: BEG N 89DEG56' 54SEC W 139.29FT FR NE1/16 COR SEC 2 1S 1E S 0DEG15' 53SEC W 720.20FT S 84DEG48' 11SEC W 335.52FT N 29DEG57' 30SEC E 158.11FT N 23DEG53' E 205.30FT ALG CV TO LEFT RAD 2010FT CH BRS N 20DEG08' E 126.30FT N 16DEG21' 205.30FT N 1DEG20' E 114.41FT S 89DEG56' 54SEC E 43.87FT TO BEG.

Director Teal seconded and the motion passed unanimously.

The said hearing is open for public review and any objections may be filed prior to the hearing.

2008 Draft Budget–Assistant Manager Reinertsen presented the 2008 Budget Explanation and 2008 Draft Budget (*File 11/1/07 and 2008 Budget*) for Board review. Director Teal moved to set the 2008 Budget Hearing for Tuesday, December 4th, 2007, at 5:15 p.m., at the Clifton Water District office, 510 34 Road, and authorized staff to advertise the Public Hearing. Director Genova seconded and the motion passed unanimously.

Reschedule December 6th, 2007, Regular Board Meeting – Director Ballagh moved to reschedule the December Regular Board Meeting date from Thursday, December 6th, 2007, to Tuesday, December 4th, 2007, at 5:30 p.m., at the Clifton Water District office, 510 34 Road, and post the appropriate public notification. Director Woods seconded and the motion passed unanimously.

Wage & Benefits Survey Results – Manager Tooker presented a memo (*File 2007 Personnel*) and a summary of the Wage and Benefits Survey to the Board for their review. Manager Tooker's recommendations are represented in the Draft 2008 Budget presented to the Board. The Board discussed the recommendations and requested that the Personnel Committee evaluate the existing conditions and additional benefits. Information only, no action.

NEW BUSINESS

Holiday Turkey/Ham – Director Teal moved to continue the annual tradition of the District providing a ham or turkey to all District employees and Board members for the Thanksgiving or Christmas holiday. Director Genova seconded and the motion passed unanimously.

GVICo 2007 Annual Shareholders Meeting – Manager Tooker stated that he would attend the Grand Valley Irrigation Company (GVICo) 2007 Annual Shareholders Meeting on behalf of the District.

PERSONNEL ITEMS

Manager's Evaluation – The Board identified and discussed the Manager's 2008 Performance Goals.

At 7:52 p.m., Director Genova moved to enter into Executive Session to discuss “personnel matters” C.R.S. §24-6-402 (4) (f). Director Teal seconded and the motion passed unanimously.

At 8:10 p.m., Director Genova moved to exit the Executive Session. Director Teal seconded and the motion passed unanimously. The Board reconvened the regular meeting.

Director Genova moved to increase Manager Tooker's annual salary three percent (3%), effective November 2, 2007. Director Teal seconded and the motion passed unanimously.

ADJOURNMENT

By mutual consent the regular meeting adjourned at 8:15 p.m.

ATTEST:

John L. Ballagh

Paul Teal

Brian Woods

Doralyn Genova

Robert Burger