

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, JUNE 1, 2006**

BOARD MEMBERS PRESENT: John Ballagh, Chairman; Doralyn Genova, Vice-Chairman; Paul Teal, Secretary; Brian Woods, Assistant Secretary; Randy Cook, Treasurer

STAFF MEMBERS PRESENT: Dale Tooker, David Reinertsen, Carrie Restivo, Laure Watkins

REGULAR MEETING – Vice Chairman Genova called the meeting to order at 5:05 p.m.

GUESTS - Director Genova introduced guest Jamie Hamilton, Home Loan & Investment Company. Mr. Hamilton presented insurance renewal information for the District's General Liability Insurance, and answered questions from Board members.

Director Genova introduced guests Bill Ela, John Gormley and Steve Moore of the Colorado Riverfront Foundation. Guests presented information regarding the Riverfront Trail system through the District's property.

MINUTES OF THE MAY 4, 2006 BOARD MEETING - Director Teal moved to accept the minutes of the May 4, 2006, Board Meeting with changes noted. Director Woods seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE - Director Teal moved to accept the financial report as presented and approve expenditures of \$34,097.08 plus \$521,594.89 on the supplemental statement, for a total of \$555,691.97. Director Cook seconded and the motion passed unanimously. Manager Tooker noted that if payments are approved for Home Loan & Investment and Springbrook Software, they will be reflected in next month's financial statement

John Ballagh entered meeting at 6:15 p.m.

EXPRESS AGENDA – The Directors reviewed the Express Agenda and accepted the following items as presented:

Plant Optimization Phase II Project 2002-03 Update –The Contractor continues to install chemical and electrical equipment. Substantial Completion Date has been moved from May 18, 2006 to June 9, 2006. All yard piping into the facility, and between facilities has been completed and tested. Wet testing of chemical induction, and *Trac-vac* sludge removal systems are scheduled for the first week of June. Change Order negotiations continue regarding the enclosure between the original facility, and the Nano building.

Newsletter –The Spring 2006 Newsletter is complete and will be mailed to all customers in June.

Clifton Sanitation District #2 Disconnect Status – In accordance with the Inter-Governmental Agreement with the Clifton Sanitation District #2, the Clifton Water District has effectively used the termination of water service for 29 customers that were delinquent on their Sanitation accounts. Staff completed the process without issue.

13th Annual Children's Water Festival – The District participated in the 13th Annual Children's Water Festival held at Mesa State College on May 22 and 23, 2006. Dave Payne participated as a Water Festival Committee Member, and also presented a class on "Water in the Body". Allison Dederick and Rick McClain gave the presentation "From River to Tap".

UNFINISHED BUSINESS

2005 Audit – Manager Tooker presented Final Draft of the 2005 District Audit (*File 6/1/06 and 2005 Audit*) from Mary Brenes, CPA. Manager Tooker also provided supplemental information concerning the 2005 Audit (*File 6/4/06 and 2005 Audit*). Director Woods moved to accept the 2005 District Audit, and distribute to the appropriate agencies. Director Teal seconded and the motion passed unanimously.

Energy Impact Grant– Manager Tooker reported that the District is working with DOLA on the Grant Contract to make it available for review at the July Board meeting. Information only, no action required.

Colorado River Water Conservation District Water Project Grant –Tamarisk Removal – The District received the Grant Contract from the CRWCD (*File 6/4/06 and CRWCD 2006 Water Project Grant – Tamarisk Removal*). Manager Tooker recommended that the Board approve the Contract. Director Ballagh moved to accept the Colorado River Water Conservation District Water Project Grant contract as written and authorize Manager Tooker to sign the contract. Director Woods seconded and the motion passed unanimously.

Project 2006-01 South Finished Water Storage Tank Preliminary Design Agreement – The District's Preliminary Design Agreement Contract (*File 6/4/06 and 2006-01 South Finished Water Storage Tank*) has been signed by Burns and McDonnell Engineering. Funds for this project have been budgeted under the FY 2006 New Construction line item. Energy Impact Grant funds have become available to assist in the funding of the project. Director Teal moved to accept the Preliminary Design Agreement with Burns and McDonnell Engineering for the South Finished Water Storage Tank. Director Woods seconded and the motion passed unanimously.

Springbrook Software Agreement – A Staff Report (*File 6/1/06 and 2006 Staff Reports*) was presented to the Board identifying that Staff has completed the License and Maintenance Agreement negotiations with Springbrook Software. The District's attorney reviewed the Springbrook agreements and recommended changes that Staff incorporated into the agreement. Director Woods moved to approve of the Springbrook License Agreement for \$92,700 and the Springbrook Maintenance Agreement for \$3,000, and authorized Manager Tooker to sign the contracts. Director Cook seconded and the motion passed unanimously.

NEW BUSINESS

2006 General Liability Insurance - The Board reviewed the quote and contract (*File 6/1/06 and Home Loan & Investment – General Liability*) for General Liability Insurance prepared by Home Loan and Investment Company. Director Teal moved to accept the quote from Home Loan and Investment Company for the Colorado Rural Special District's General Liability Insurance in amount of \$39,253. Director Woods seconded and the motion passed unanimously.

Policy #420 Water Usage Fees – A Staff Report (*File 6/1/06 and 2006 Staff Reports*) was presented to the Board outlining revisions to Policy #420 – Water Usage Fees, specifically addressing Service Period, Due Date, and Leak Adjustments. The revisions have been reviewed by the Policy and Standards Committee, and Staff recommended approval of the revised Policy #420 - Water Usage Fees. Director Ballagh moved to amend Policy #420 – Water Usage Fee as outlined in the May 24, 2006 Staff Report. Director Teal seconded and the motion passed unanimously.

Fund and Wire Transfer Authorization – A Fund and Wire Transfer Authorization form was presented by Staff for Board consideration in preparation for accepting payments for the Clifton Sanitation District #2. Director Teal moved to approve the Fund and Wire Transfer Authorization Form for Palisade National Bank. Director Cook seconded and the motion passed unanimously.

Colorado Riverfront Foundation Request – After discussion, the consensus of the Board was to have the Construction Committee evaluate the Riverfront Foundation’s request and report back to the Board at a future Board Meeting.

OTHER BUSINESS

Manager Tooker reviewed the Board’s Schedule of Meetings Calendar and noted Committee meeting date changes.

ADJOURNMENT

By mutual consent the meeting adjourned at 7:41 p.m.

ATTEST:

John L. Ballagh

Paul Teal

Brian Woods

Randy L. Cook

Doralyn Genova